

The Town of Eastend

The minutes of the Regular Meeting of the Council of the Town of Eastend, in the Province of Saskatchewan, held on Wednesday January 11th, 2017 at 7:00 P.M. in the Council Chambers of the Municipal Office in Eastend, SK.

Mayor Jesse Gordon presiding.

Councillors Present: **Matt Johnston**
 Charles Michel
 Val Bidaux
 Stephanie Davisson
 Casey Ziegler
 Jeff Humphrey

Administrator Edna Laturnus was present.

DELEGATIONS:

- 7:05 pm: Clint Lewis, Foreman
- 7:15 pm: Sgt. Bob Thomas, Integrated Border Enforcement Team

Mayor Gordon called the meeting to order at 7:00 P.M.

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|-------------|----------------------------|--|
| 1/17 | Minutes | JOHNSTON/DAVISSON: That the minutes of the December 14th, 2016 regular meeting of council be approved as circulated. |
| | | CARRIED |
| 2/17 | Reports | ZIEGLER/HUMPHREY: That the following reports be acknowledged as presented: <ul style="list-style-type: none">- Administrator's report as presented by Edna Laturnus- Mayor's report as presented by Jesse Gordon |
| | | CARRIED |
| 3/17 | Bank Reconciliation | MICHEL/HUMPHREY: That the Bank Reconciliation for the month ending December 31, 2016, as attached hereto and forming part of these minutes, is accepted as presented. |
| | | CARRIED |
| 4/17 | Financial Statement | JOHNSTON/ZIEGLER: That the Statement of Financial Activities for the month ending December 31, 2016 be approved as presented. |
| | | CARRIED |
| 5/17 | Accounts | HUMPHREY/JOHNSTON: That the accounts as per cheques # 23735 to # 23807, totaling \$ 129,083.87, as attached hereto and forming part of these minutes, be approved for payment;
FURTHER, that the 'Payroll' accounts, as per cheques # 531 to # 540, in the amount of \$ 29,050.44, as attached hereto and forming a part of these minutes, be approved for payment. |
| | | CARRIED |
| 6/17 | Water Upgrade | DAVISSON/BIDAUX: That the council of the Town of Eastend awaits further response from Infrastructure Canada with respect to the proposed Water Treatment Plant and Water Source Upgrade Project; that an appointment be made for a meeting with Bullee Consulting Ltd., and representatives from Infrastructure Canada and from the Ministry of Government Relations during the 2017 SUMA Convention. |
| | | CARRIED |

- 7/17** **'Scotty' Trademark** **MICHEL/DAVISSON:** That the council of the Town of Eastend acknowledges the legal counsel information as received from the MLT AIKINS Law Firm with respect to the transfer of the "Scotty" Trademarks; as suggested, that the Trademarks be withdrawn and re-applied for in the name of the Town of Eastend.
- CARRIED**
- 8/17** **Fire Chief Letter** **JOHNSTON/MICHEL:** That a response to the November 7, 2016 letter as received from Fire Chief Stork be postponed to the next meeting of Council, pending receipt of further information.
- CARRIED**
- 9/17** **Lift Station Claim** **HUMPHREY/MICHEL:** That the council of the Town of Eastend awaits a response from the company affected in this claim prior to proceeding with the claim through the insurance provider for the Town of Eastend.
- CARRIED**
- 10/17** **Kendra Moore** **MICHEL/DAVISSON:** That, pursuant to having received a one year employment commitment, that Kendra Moore be given an increase in salary to \$25.00/hour, effective at January 1, 2017.
- CARRIED**
- 11/17** **Human Rights Complaint** **HUMPHREY/MICHEL:** That the council of the Town of Eastend acknowledges the correspondence as generated between the Municipal Office and the MacBean Tessem Law Office in preparation for the Human Rights Mediation meeting scheduled on February 27, 2017 at 12:30 pm in Room 405 of the E.I. Wood Building in Swift Current, SK.
- CARRIED**
- 12/17** **EMO** **MICHEL/JOHNSTON:** That the council of the Town of Eastend acknowledges the letter as received from Deb Giverhaug, EMO Coordinator; that council is presently reviewing Emergency Preparedness and will reply to this letter upon receipt of further information.
- CARRIED**
- 13/17** **ERP** **BIDAUX/HUMPHREY:** That the council of the Town of Eastend arrange a meeting with DataSafe Recovery Services Ltd. to present their Emergency Response Planning template.
- CARRIED**
- 14/17** **Kinsmen Club** **ZIEGLER/BIDAUX:** That the council of the Town of Eastend acknowledges the response from Cypress Health Region as sent to the Eastend Kinsmen Club with respect to the 'Meals on Wheels' program.
- CARRIED**
- 15/17** **Council Meeting** **DAVISSON/HUMPHREY:** That the February, 2016 regular Council Meeting of the Town of Eastend be rescheduled to Wednesday, February 15th, 2017 at 7:00 pm in the Municipal Office in Eastend, SK to accommodate attendance to the 2017 SUMA Convention.
- CARRIED**

- 16/17 Bond** MICHEL/JOHNSTON: That the council of the Town of Eastend acknowledges the 2017 Bond as per the SGI policy for 2017 as presented with respect to the Chief Administrative Officer, Edna Laturus, and other office employees carrying out duties relating to any money or security belonging to or held by the Town of Eastend.
- CARRIED**
- 17/17 WTP Report** HUMPHREY/ZIEGLER: That the council of the Town of Eastend approve the Water Treatment Plant records for the month of December, 2016, as presented by Clint Lewis, Foreman.
- CARRIED**
- 18/17 Council Meetings** MICHEL/DAVISSON: That the regular Council Meetings of the Town of Eastend be set on the second Wednesday of each month, commencing at 7:00 pm in the Council Chambers of the Municipal Office in Eastend, SK.
- CARRIED**
- 19/17 Council Remuneration** ZIEGLER/JOHNSTON: That the 2017 council remuneration be set as follows, unchanged from 2016:
 - \$60 per council/committee meeting
 - \$125 per out of town or full day meeting
 - \$150 per day while attending convention
 - \$300 per month Mayor's salary;
AND FURTHER that the following remuneration be paid to council and staff:
 - Mileage \$0.40 per km
 - Meals: \$20.00 per breakfast
 \$25.00 per lunch
 \$30.00 per supper
 - Rooms: covered at cost
- CARRIED**
- 20/17 UMAAS** DAVISSON/MICHEL: That the 2017 UMAAS Membership fees, in the amount of \$185.00 per member, be paid by the Town of Eastend on behalf of Edna Laturus, Chief Administrative Officer.
- CARRIED**
- 21/17 SUMA** HUMPHREY/JOHNSTON: That the Town of Eastend renew the SUMA Membership for 2017, in the amount of \$1,441.15.
- CARRIED**
- 22/17 2017 Appointments** MICHEL/BIDAUX: That the following appointments be made for 2017:
COMMITTEES OF COUNCIL:
- | | |
|--|---|
| Administration Committee | Mayor Jesse Gordon
Charles Michel
Stephanie Davisson
Jeff Humphrey |
| Public Works Committee | Mayor Jesse Gordon
Jeff Humphrey
Matt Johnston
Casey Ziegler |
| Recreation Grant Committee | Mayor Jesse Gordon
Val Bidaux |
| Eastend & District Volunteer Fire Department | Val Bidaux |

COUNCIL ADVISORY AND OTHER COMMITTEES:

Town Beautification Committee	<ul style="list-style-type: none">- Val Bidaux- Stephanie Davisson- Matt Johnston- Chamber of Commerce reps- Advisory reps
Trans Canada Trail Sub Committee	<ul style="list-style-type: none">- Charles Michel- Penny Banford- Marie Hanson- Robert Gebhardt- Tannis Topham- Janette Eglund- Dr. Anne Davis
Airport Committee	<ul style="list-style-type: none">- Public Works Committee- Lynne Giverhaug- Susan Howard- Mary Thomson
Freedom of Information Head:	<ul style="list-style-type: none">- Edna Laturus
Eastend Chinook Library -	<ul style="list-style-type: none">- Emily Bamforth, Chair- Lorraine Armstrong, Sec.- Kay McCuaig, RM#49- Karmen McNabb, RM#79- Mary Thomson, Town- Vic Dohei- Tim Tokaryk- Trea Jensen- Diana Svenes-Smith
Eastend Wolf Willow Trust Acct	<ul style="list-style-type: none">- Stephanie Davisson- Charles Michel
Eastend Health Liaison	<ul style="list-style-type: none">- Mayor Jesse Gordon-alternate - Charles Michel
Pine Cree Regional Park	<ul style="list-style-type: none">- Val Bidaux
Condominium Board	<ul style="list-style-type: none">- Stephanie Davisson-alternate Val Bidaux
Eastend Advisory Committee	<ul style="list-style-type: none">- Mayor Jesse Gordon- Randy Wig- Rosa Vazquez-Ring- Shannon Morris- Renee & Kerry George- Rafe Ring- Jordan Daigle- Emily Bamforth
South West Waste Management Authority	<ul style="list-style-type: none">- Mayor Jesse Gordon- alternate – Casey Ziegler
Emergency Measures Coordinator(s) (To be reviewed by Council)	<ul style="list-style-type: none">- Deb Giverhaug- Laurelei Hanson- Kerry George
Building Inspector:	<ul style="list-style-type: none">- Castle Design Services Ltd. Level II & III- Ron MacRae Level I
Pound Keepers	<ul style="list-style-type: none">- Clint Lewis

- Wendy Armstrong

Trapping:

- Lee Eglund

Fire Arms:

- Dale Taylor

- Clint Lewis

- Lee Eglund

- Stacey Gleim

- Keith Schuett

- Bob Stork

- Paul Bidaux

- Devin Taylor

- Shawn Johnston

- Grant Taylor

- Chris Mokolki

- Clint Davisson

- Ted Taylor

Eastend Swimming Pool:

- Matt Johnston

- James Leroy, Chairman

- Don Lundberg

- Deb Fletcher, Secretary

- Lester Morvik

- Jim Fletcher, Treasurer

- Bonnie Gleim

- Nick Bidaux

- Mike Koolen

Wilkinson Memorial Observatory Astronomy Club 2017:

- Joan Hodgins, Chair

- Jordon Daigle, Vice-Chair

- Roland Bear, Secretary

- Lineke Breen, Treasurer

- Active Directors: Jack Wilkinson, Wade Selvig, John Kowerchuk,
Bryson Laboissiere, Kendal McCuaig, Ernie Hallett

- Members at Large: Nick Saville, Jeff Poel, Chris Marion, Chris Beckett

- Tourism Advisory Group Liaison: Rosa Vazquez-Ring

Stream Bank Golf Club:

- Elaine Stork, Pres.

- Bryce Busse, V.P.

- Matt Johnston, Secretary

- Ryan Medforth, Treasurer

- Ryan Lundberg

- Curtis Wills

- Jody Mokolki

- Clint Davisson

- Pam Sullivan

- Dion Wills

Eastend Rink Complex:

- Clayton Osinski – Chairman

- Casey Ziegler – Secretary

- Trina Humphrey – Treasurer

- Jeff Humphrey

- Laurel Schuett

- Dustin MacRae

- Dean Busse

CARRIED

23/17

Fire
Dept.

DAVISSON/HUMPHREY: That the following members be appointed to the Eastend & District Volunteer Fire Department at January 1, 2017:

Fire Chief (On Medical Leave)

- Bob Stork

Acting Fire Chief - Bill Arendt

Fire Department:

- Shawn Johnston - Clint Lewis

- Andrea DeMaere

- Jason Barton - Alok Patel

- Garth Fandrick

- Stacey Breen - Hal Topham

- Ken Connell

- Larry Bird - Jim Johnson

- Sharon Giverhaug

- Colin Hammer - Laurelei Hanson

- Terry Walter

- Travis Wills - Clint Davisson

- Brent Giverhaug - Crystal Hanson

- Rafe Ring - Ravi Mudiliar

- Emily Elrix - Chris Siddons

CARRIED

24/17	VFF Rates	<p>HUMPHREY/MICHEL: That the council of the Town of Eastend approve the 2017 rates of Reimbursement for services as provided by the volunteers of the Eastend & District Volunteer Fire Department, as per Bylaw No. 707/2015:</p> <p>Fire Chief: \$7,200.00/annum (\$600.00/month); Firemen & Fire Chief: - Fire Fighting: \$20.00/hour (1 hour minimum); - Meetings: \$17.00/meeting; - Practices: \$17.00/hour; and - Out of Town Training: \$125.00/day. - Individual Travel to Training &/or Scene \$.40/km</p> <p style="text-align: right;">CARRIED</p>
25/17	Acting Fire Chief	<p>MICHEL/JOHNSTON: That Acting Fire Chief, Bill Arendt, be reimbursed at a salary of \$600.00/month, retroactive to November 1, 2016.</p> <p style="text-align: right;">CARRIED</p>
26/17	SUMA VFF Insurance	<p>MICHEL/JOHNSTON: That the Town of Eastend renew the SUMA Volunteer Fire Fighter Insurance coverage, Option C, and the Volunteer Firefighter 24 Hour Off Duty Coverage, Option C, with payment of the premium to be divided amongst the participating municipalities of the Eastend & District Volunteer Fire Department.</p> <p style="text-align: right;">CARRIED</p>
27/17	Fire Fees	<p>ZIEGLER/HUMPHREY: That the 2017 Fire Service fees for the Eastend & District Volunteer Fire Department be as follows:</p> <p>a) For designated areas of the municipality: \$450.00 per call including the first hour and \$250.00 per hour for each additional hour thereafter, to a maximum of \$2500.00, plus costs of supplies. b) For non-designated areas: \$450.00 per call including the first hour and \$250.00 per hour for every hour thereafter, to a maximum of \$2500.00, plus costs of supplies. c) Vehicle and Rescue Calls: to be billed out at maximum insurance rates.</p> <p style="text-align: right;">CARRIED</p>
28/17	9-1-1 Dispatch	<p>BIDAUX/ZIEGLER: That the Town of Eastend approve the 2017 9-1-1 Dispatch fees in the amount of \$658.75.</p> <p style="text-align: right;">CARRIED</p>
29/17	Auditor	<p>DAVISSON/JOHNSTON: That the firm of de Jong & Associates be appointed as Auditors for the Town of Eastend for 2017.</p> <p style="text-align: right;">CARRIED.</p>
30/17	Solicitor	<p>DAVISSON/BIDAUX: That the firm of MacBean Tessem be appointed as Solicitors for the Town of Eastend for 2017.</p> <p style="text-align: right;">CARRIED</p>
31/17	Board of Revision	<p>BIDAUX/DAVISSON: That Krismer and Associates be appointed as the panel for the Pine Cree Regional Board of Revision as follows:</p> <p>Board members: Clinton Krismer (Chair), Gord Krismer (Vice-Chair), Brian Lynch, Reg Skinner, Don Van Beseleare and Cory Halverson; Board Secretary: Christina Krismer</p> <p>Fees: Full panel (3 members) - \$1000 per day plus GST Single Panel Chair - \$ 375 per day plus GST</p> <ul style="list-style-type: none"> • A day is considered to be 5 hours to 9 hours • 3 to 5 hours is considered a 1/2 day • All hours in excess of 9 will be charged at \$60 per hour per panel

member

- The minimum fee for any hearing is \$100 per panel member
- Meals - \$45 per day (b \$9, d \$15, s \$21) per panel member
- Hotels - actual and reasonable
- Mileage- \$0.50 per km
- Travel time - \$20 per hour per panel member
- Written Decisions - a minimum of \$60 for each appeal
- Secretarial Services - \$25 per hour plus related costs
- Annual Retainer Fee - \$300 +GST for a district board.

CARRIED.

32/17

Custom Rates

BIDAUX/DAVISSON: That the following rates be set for 2017:

Town Equipment Rates (with personnel) for ratepayers

- 1/2 hr minimum charge

3 Ton Truck	\$50.00/hour
1 Ton Truck	\$50.00/hour
Tractor & Loader	\$75.00/hour
Tractor & Mower	\$75.00/hour
Tractor & Blade	\$75.00/hour
Sweeper	\$90.00/hour
Mower	\$65.00/hour
Skid Steer	\$150.00/hour
Electric Eel	\$100.00/hour
Sander	\$45.00/hour with one man
Weed Whipper	\$40.00/hour
Snake-Sewer Tape	\$20.00/hour with no man
Sewer Camera	No Charge
Snow Blower	\$60.00/hour

Town Equipment Rates (with personnel) for non-ratepayers

Electric Eel	\$125.00/hour with one man and \$0.50/km
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Miscellaneous Rates:

Sand & Salt	\$30.00/yard
Campsites	\$20.00/day for Water & Power services \$35.00/day for Full Service
Bylaw Reproduction	First Copy of Bylaw –photocopy rates Additional Copies -\$4.00/bylaw
Town Maps	\$15.00 each
Water Turn On Fees:	\$15.00 during regular hours \$50.00 after regular hours \$10.00 after shut off per bylaw
Election Officials	DRO-\$250.00 per poll Poll Clerk - \$200.00 per poll
Tax Certificate	\$10.00 each - Bylaw 583/01
Outgoing Faxes	\$1.00/page
Incoming Faxes	\$0.50/page
Photo copies	\$0.25/page up to 20 copies \$0.10/page thereafter
Camp Kitchen rental	\$35.00/day Plus clean up fee at man power hourly rate
SAMA Assessment	
Field Sheets	Photo copy rates
Pins	\$3.00

CARRIED

- 33/17 **Janitorial Rate** **HUMPHREY/DAVISSON: That the 2017 Janitorial rate remain at \$525.00/month, cost shared with the RM of White Valley No. 49.**
- CARRIED**
- 34/17 **MuniSoft** **MICHEL/ZIEGLER: That the council of the Town of Eastend approve the 2017 Munisoft Equipment Maintenance Agreement and Software Support cost of \$3,774.60, reflecting the cost sharing with the RM of White Valley No. 49.**
- CARRIED**
- Councilor Johnston absented himself from Council Chambers at 8:45 pm, declaring a pecuniary interest in the next Agenda item.**
- 35/17 **Specific Security Agreement** **HUMPHREY/ZIEGLER: That Mayor Jesse Gordon and the Administrator be authorized to sign the 2017 ‘Specific Security Agreement’ for the Town of Eastend with the Innovation Credit Union, to be utilized to secure the ‘Operating Line of Credit’ in the amount of \$75,000.00, at a rate of Prime -0.25%, to be utilized for the purpose of financing operating expenditures, if required.**
- CARRIED**
- Councilor Johnston was recalled to the Council Chambers at 8:47 pm.**
- 36/17 **Chinook Regional Library** **DAVISSON/JOHNSTON: That the Town of Eastend approve the 2017 Municipal Grant to the Chinook Regional Library in the amount of \$ 11,294.77.**
- CARRIED**
- 37/17 **FCM** **BIDAUX/DAVISSON: That the council of the Town of Eastend approve the 2017 Federation of Canadian Municipalities membership fee of \$ 202.98.**
- CARRIED**
- 38/17 **Heritage Sask.** **DAVISSON/BIDAUX: That the council of the Town of Eastend approve the 2017 Heritage Saskatchewan membership fee in the amount of \$50.00.**
- CARRIED**
- 39/17 **SHC Loss** **BIDAUX/MICHEL: That the council of the Town of Eastend acknowledges and approves payment of the Town’s 5% share of the Saskatchewan Housing Corporation operating loss for 2015, in the amount of \$ 69.87.**
- CARRIED**
- 40/17 **Great SW** **BIDAUX/DAVISSON: That the council of the Town of Eastend approve the renewal of the Great SW Map, Guide & Website Community feature, in the amount of \$250.00 + GST.**
- CARRIED**
- 41/17 **SHC Update** **HUMPHREY/DAVISSON: That the council of the Town of Eastend acknowledges the Eastend Housing Authority Directory as received from the Saskatchewan Housing Corporation at December 20, 2016.**
- CARRIED**
- 42/17 **Sask Lotteries** **JOHNSTON/DAVISSON: That the council of the Town of Eastend approve the 2017 Application Form for the Saskatchewan Lotteries Community Grant Program, with the Allocation Amounts from the RM of White Valley No. 49 and the RM of Arlington No. 79.**
- CARRIED**

- 43/17** **#315 Cedar Ave N** **BIDAUX/HUMPHREY:** That the council of the Town of Eastend accept the offer as received from Rae Anne & David Wilton to take possession of the vacant lot at 315 Cedar Avenue North in Eastend, SK, forgiving the outstanding 2016 taxes.
CARRIED
- 44/17** **2017 Revaluation** **BIDAUX/ZIEGLER:** That the council of the Town of Eastend acknowledges the Information Bulletin as received from the Ministry of Government Relations advising that the percentages of value for the 2017 Revaluation will be increased to 45% for non-arable land and to 80% from 70% for all residential property classes.
CARRIED
- 45/17** **Craig Hanson** **BIDAUX/DAVISSON:** That the council of the Town of Eastend acknowledges the January 4, 2017 ‘Letter to town of Eastend’ as received by email from Craig Hanson; that the Personnel Committee will address the content of this letter with Kendra Moore.
CARRIED
- 46/17** **Chimney Coulee** **ZIEGLER/BIDAUX:** That the council of the Town of Eastend accepts the request as received from the RM of Arlington No. 79 authorizing Rosa Vazquez, Tourism Officer, to pursue grant funding for a project to upgrade the Chimney Coulee Historical Site.
CARRIED
- 47/17** **Town of Shaunavon** **MICHEL/DAVISSON:** That Mayor Gordon and Councilor Bidaux attend the Open House/Community Input session on January 17, 2017, as per the invitation from the Town of Shaunavon.
CARRIED
- 48/17** **SWCDS Inc** **BIDAUX/DAVISSON:** That the council of the Town of Eastend acknowledges the information as received from the SW Chronic Disease Support Inc.; that this group be invited to make a presentation at the February 15th, 2017 Council meeting.
CARRIED
- 49/17** **Rex Morey** **DAVISSON/HUMPHREY:** That the council of the Town of Eastend acknowledges the Application for Employment for January – March, 2017, as received from Rex Morey; that this application be held for future requirements.
CARRIED
- 50/17** **2017 STARS** **MICHEL/BIDAUX:** That the council of the Town of Eastend acknowledges the challenge as received from the Town of Maple Creek as the host of the 2017 STARS Fund-Raising Gala; that this decision be postponed to a future meeting.
CARRIED
- 51/17** **Railcars** **BIDAUX/DAVISSON:** That the council of the Town of Eastend acknowledges the correspondence as received from the North Central Railcars Ltd. with respect to their stops in Eastend on July 14-16, 2017; that Councilor Bidaux will make contact and arrangements.
CARRIED

52/17 **136 Spruce Avenue N** **MICHEL/BIDAUX: That the council of the Town of Eastend accept the offer to rent the Medical residence at 136 Spruce Avenue N as received from Shelley Wilson, for \$600/month + utilities.**

DEFEATED

53/17 **Builder's Lien** **HUMPHREY/MICHEL: That the council of the Town of Eastend approve the recommendation as received from the MacBean Tessem Law Office for the removal of the Builder's Lien from Lot 7, Block 38 in the Town of Eastend, subject to approval from the RM of White Valley No. 49.**

CARRIED

54/17 **WMO** **JOHNSTON/BIDAUX: That the council of the Town of Eastend acknowledges the November 20, 2016 minutes of the Wilkinson Memorial Observatory Astronomy Club meeting.**

CARRIED

55/17 **Corresp.** **BIDAUX/DAVISSON: That the council of the Town of Eastend acknowledges the following correspondence has been presented; that this correspondence now be suitably filed:**
- SUMA – Urban Updates
- Sask. Govt. announces move to Single Provincial Health Authority

CARRIED

56/16 **Adjourn** **DAVISSON: That the meeting adjourn at 9:30 p.m. to meet again on Wednesday, February 15th, 2017 at 7:00 pm in the council chambers of the Municipal Office in Eastend, SK.**

CARRIED

Mayor

Administrator

The Town of Eastend